

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

Don Haskin, Chairman

Danny Johnson, Secretary



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President

Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner

Todd B. Morgan, Commissioner

John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
JANUARY 7th 2020 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Ronald Phetteplace	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

Total Deposited for December 2019:

\$750.00

December Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$750.00 (7)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

Insurance Up-Dates for December 2019:

16

December 2019 Change of Address and/or T/A:

3

December 2019 Shelved License:

0

Meeting: Called to Order at 6:00pm by Mr. Haskin

- 1) All electrical work done in St. Mary's County that does not require a building permit will require an electrical permit. The permit will be obtained through Planning and Zoning at a cost of \$20.00. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
- 2) Electricians, Inspectors and Homeowners wanted to speak at the monthly board meeting will need to submit the subject to be discussed by email one week before the board meeting. This will allow the board to be prepared and have all parties involved attend the meeting.
- 3) The board voted 5-0 to approve the prior meeting minutes.
- 4) Homeowner Exams will only be given in January and July
- 5) No renewals are being accepted now. October 1st was the deadline for accepting renewals.
- 6) All Licenses not renewed by October 1st are terminated.
- 7) The new 2020 NEC will take effect in St. Mary's County on April 1st, 2020. All building permits that include electric & electrical permits issued before April 1st, 2020 will still fall under the 2017 NEC.
- 8) Maryland passed House Bill 586. This requires all knife blade disconnects mounted outside on solar systems to have a seal that prevents the disconnect from being opened without removing the seal. This went into effect on July 1st, 2019.
- 9) The following is a list of dates for the Electrical Examiners Board meetings in 2020.

a. January 7th	Board Meeting
b. January 23rd	Master/Low Voltage/Restricted Exam
c. February 4th	Board Meeting
d. March 3rd	Board Meeting
e. April 7th	Board Meeting
f. May 5th	Board Meeting
g. June 2nd	Board Meeting
h. July 7th	Board Meeting
i. July 30th	Master/Low Voltage/Restricted Exam
j. August 4th	Board Meeting
k. September 1st	Board Meeting
l. October 6th	Board Meeting
m. November 3 rd	Board Meeting
n. December 1st	Board Meeting
- 10) LUGM will require payment for electrical permit fees at time of issuance effective January 1st 2020
- 11) Mr. Ronald Phetteplace has been appointed to the Electrical Examiners Board effective January 7th 2020.

12) SMECO has issued information concerning slip risers. The board will forward this information out to all electricians.

13) An electrical contractor was issued a waiver concerning work performed. The letter will be issued to MDIA concerning this waiver. All waivers are considered on a case by case circumstance.

Master/Restricted/Low Voltage Results for July 2019 and January 2020:

2019 July Exam:

1-Master Exam-Fail
1-Homeowner Exam-Fail

2020 January Exam:

1-Homeowner Exam

Monitored Master/Restricted/Low voltage Exam for January 2020:

Ronald Phetteplace
Craig Spence

Postage for December 2019:

\$2.00

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday February 4th, 2020 at the Patuxent Building. The meeting will start at 6pm.

Motion to Adjourn Meeting:

Mr. Derby made the motion to adjourn the meeting and Mr. Spence second the motion.

The Following Payments are authorized for the Board Members for January 2020

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Spence Total	\$25.00

2) Ronald Phetteplace----MEMBER

- a) Attend Meeting \$25.00
- b) **Phetteplace Total \$25.00**

3) Ron Derby----MEMBER

- a) Attend Meeting \$25.00
- b) **Derby Total \$25.00**

4) Don Haskin----CHAIRMAN

- a) Attend Meeting \$25.00
- b) **Haskin Total \$25.00**

5) James Johnson-----SECRETARY / RECORDING SECRETARY

- a) Prepare Meeting Minutes \$25.00
- b) Attend Meeting \$25.00
- c) Recording Secretary (40 @ \$15.00) \$600.00
- d) **Johnson Total \$650.00**

Recording Secretary Performed the Following Duties (December):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website

James D. Johnson Jr.
Secretary
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